

HRA PAYMENT CARD CHANGES



Effective April 1st, the Health Reimbursement Account (HRA) CYC VISA debit card will no longer be accepted for payment at any vision or optical service provider. The one exception is **Jena Optical** located in the JIB Shopping Center, 70-23 Parsons Blvd., Flushing, NY 11365. Payment card transactions at Jena Optical will be verified automatically.

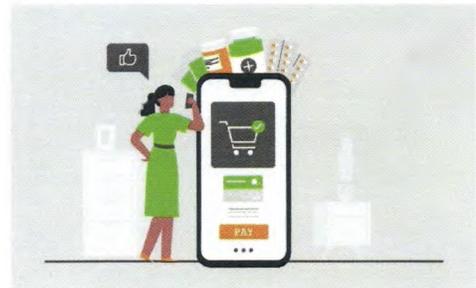


Keep your receipts; vision and optical services will continue to be covered under the HRA when manually submitted.

Reimbursement from your HRA for purchases made at other vision or optical merchants will need to be requested by submitting a manual claim online at <http://jib.retirepru.com/>, through the **CYC mobile app, my CYC**, or by mailing a manual claim form to: CYC Claims Department, P.O. Box 622317, Orlando, FL, 32862-2317. You will be asked to submit receipts to verify your purchase, so always save your documentation.

Reminder: You must keep your receipts for all purchases made with the VISA debit card and provide documentation to CYC when it is requested. Failure to provide documentation will result in the debit card being suspended, and the undocumented amount will be taxable to you at the end of 2021.

Time-saving tip: To upload documentation, use your mobile phone to take a picture of your itemized receipts or Explanation of Benefits (EOBs) from your health plan. Then, upload the images through the CYC mobile app, **my CYC**.



QUESTIONS?

Everything you need is at your fingertips online at <http://jib.retirepru.com/> or through the CYC mobile app, **my CYC**. You may order a new card, check your HRA balance, review payment card transactions and see claim status at any time.

If you have not already done so, be sure to activate your card by calling 800.844.2881.

If you have additional questions, you may contact CYC Customer Care at (844) 286-8472. CYC representatives are available 24 hours a day, 7 days a week.